



**International Atlantic Salmon Research Board**

**ICR(20)03**

*Terms of Reference for the International Atlantic Salmon Research Board  
and its Scientific Advisory Group*



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### *Terms of Reference for the International Atlantic Salmon Research Board and its Scientific Advisory Group*

1. The International Atlantic Salmon Research Board (the Board) is a body, established by and reporting to the Council of NASCO, to promote collaboration and co-operation on research into the causes of marine mortality of Atlantic salmon and the opportunities to counteract this mortality.
2. The Board will oversee, administer, and seek to advance an International Atlantic Salmon Research Programme into the causes of marine mortality of Atlantic salmon and the opportunities to counteract this mortality through the following activities:
  - maintaining an inventory of relevant research projects (the Inventory) that are ongoing or planned and for which budgets have been confirmed;
  - identifying research needs;
  - evaluating the Inventory against research needs;
  - identifying gaps in the Inventory and setting priorities for further research;
  - providing a forum for co-ordination of relevant research efforts by the Contracting Parties of NASCO;
  - developing administrative mechanisms to accept financial contributions to an International Atlantic Salmon Research Fund (the Fund);
  - soliciting and accepting financial contributions and managing the Fund;
  - establishing terms and conditions for soliciting, evaluating, approving and funding relevant research projects;
  - funding approved projects and reviewing results in relation to the objectives of the Programme; and
  - endorsing projects that are consistent with the objectives of the Programme.
3. The Board will comprise one representative from each Party. Each Party's representative will be considered a Member of the Board and may be assisted, as appropriate, by one or more advisers. Each Party is responsible for covering the costs associated with its participation on the Board. In exceptional circumstances, the Board may, by consensus, deviate from the terms of this paragraph.
4. The Board will work by consensus but in the event that agreement cannot be reached the matter concerned will be referred to the Council for resolution.
5. The Board will meet on an annual basis or at more frequent intervals if it, or the Council of NASCO, so decides.
6. Between meetings, the Board may conduct its work and take decisions by correspondence and / or conference calls.
7. The Board will elect a Chair, who will serve for a term of two years and will be eligible for re-election provided that the individual does not serve for more than four years in succession. A Party providing the Chair will be entitled to provide a replacement

representative to serve as a Member of the Board and one or more advisers as appropriate.

8. If needed, the Chair with agreement from the Members of the Board may establish informal, ad hoc, Working Groups to enable progress in specific areas of its work. Discussions and any outputs or recommendations from such Groups will be presented to the Board for consideration.
9. The Board may seek advice from NASCO's Standing Scientific Committee.
10. As necessary and appropriate, the Board may make arrangements for external scientific evaluation of research projects funded by the Board or any research projects considered for funding under the International Atlantic Salmon Research Programme.

#### NGO INVOLVEMENT

11. The Board will invite one of the co-Chairs of NASCO's accredited NGOs, or their designee from within the accredited NGOs, to participate in the meetings of the Board and provide relevant input on the issues under discussion. The Chair of the Board may recognise requests for the floor by the NGO representative on any agenda item under discussion. The NGO representative will be included in all correspondence to the Board.

#### SCIENTIFIC ADVISORY GROUP

12. To assist the Board in carrying out its responsibilities, a Scientific Advisory Group (the SAG) may be established to provide scientific and technical input and advice to the Board where needed.
13. The SAG will meet only at the behest of the Board. To enable the work of the SAG, the Board will establish separate Terms of Reference to outline appropriate tasks, timelines, and meeting procedures.
14. The SAG will be composed of one representative from each Party. Each Party's representative will be considered a Member of the SAG. Each Party is responsible for covering the costs associated with its participation on the SAG. In exceptional circumstances the Board may, by consensus, deviate from the terms of this paragraph.
15. The SAG will elect a Chair who will serve for a term of two years and who will be eligible for re-election provided that the individual does not serve for more than four years in succession. A Party providing the Chair of the SAG will be entitled to provide a replacement representative to serve as a Member of the SAG if necessary.
16. The Board will invite one of the co-Chairs of NASCO's accredited NGOs, or their designee from within the accredited NGOs, to participate in SAG meetings and provide relevant input on the issues under discussion. The NGO representative will be included in all correspondence to the SAG.

#### SUPPORT, REPORTING and REVIEW

17. The Secretariat will provide support to the Board and the SAG, including serving as Rapporteur as necessary and appropriate. Reports of the meetings will be finalised in a timely manner for presentation to the relevant NASCO body. SAG meeting reports will be considered by the Board for adoption. Board meeting reports will be considered by the Council for adoption.
18. To maintain an up-to-date inventory of the current Board and SAG Members, the Secretary will request confirmation of this information from each Party and the NGO

co-Chairs every two years. Further, any time there is a change in the representation on either the Board or the SAG, the Party or NGO co-Chair making the change will notify the Secretariat of the name of its new Member without delay.

19. These Terms of Reference are subject to review by the Council at any time.